

Saint Timothy's Episcopal Church Vestry Meeting Minutes
Draft 1
Wednesday, October 18, 2023

SUMMARY:

MOTION: The Vestry unanimously approved the September Vestry meeting minutes, the reports and documents submitted by the treasurer, and several submitted rector and commission reports submitted prior to the meeting.

MOTION: The Vestry unanimously approved the Outreach grants as presented in the spreadsheet provided by the Outreach Commissioner in the pre-meeting packet. It was further agreed that the programs and those involved with time, talent, and donations in these programs would be recognized in the future.

MOTION: The Vestry unanimously approved to charge the Property Team to consult with the City of Danville to further investigate possible arborists who would be immediately available. If the City is unable to provide a recommendation, the vestry will call for an e-vote to approve initial Traverso bid.

Attendees: Todd Bryant, Steve Oki, Teresa Rajaratnam, Charlie Wills, and Ade Adekunle, Susan Geissler-O'Neil, Gabel Chong-Horsley, and Kris Manning,

Absent: Karen Anderson, Dick Firth, Cathy Wickboldt, Liz Knape, Cecilia Oduwole, Taiwo Ojetayo,

Call to Order: The meeting was called to order at 6:30PM @ Grace House

1) **Opening Prayer** – Pastor Todd

Pastor Todd prayed for the concerns and thanksgivings voiced by the vestry members.

2) **Review and Confirmation of Agenda** The revised agenda was approved.

3) **Introduction of Guests** – There were no guests at the meeting.

4) **Recurring Action Items** – Minutes, Treasurer’s, Rector’s, and Commission Reports

- a) Approve minutes from the September 20th Vestry meeting.
- b) **Treasurers** Report, Balance Sheet, and P&L through September 20, 2023
- c) **Commission and other reports**
 - Rector
 - Administration
 - Communications
 - Property
 - Outreach
 - Noah’s Ark

MOTION: It was moved by, Charlie Wills, seconded by Ade Adekunle, and passed unanimously to approve the September Vestry meeting minutes, the reports and documents submitted by the treasurer and several submitted rector and commission reports submitted prior to the meeting.

5) **Non-Recurring Action Items**

- **Outreach Grants**

MOTION: It was moved by Ade Adekunle, seconded by Teresa Rajaratnam, and passed unanimously to approve the Outreach grants as presented in the spreadsheet provided by the Outreach Commissioner in the pre-meeting packet. It was further agreed that the programs and those involved with time, talent, and donations in these programs would be recognized in the future.

- **Trees**

Approval for a bid of \$10,9100 for Traverso Tree to trim trees on campus was sought. Traverso is not available until December to do the job.

Liability is a concern. As a result, the following motion was made.

MOTION: It was moved by Rev. Todd Bryant, seconded by Ade Adekunle, and passed unanimously to charge the Property Team to consult with the City of Danville to further

investigate possible arborists who would be immediately available. If the City is unable to provide a recommendation, the vestry will call for an e-vote to approve initial Traverso bid.

6) **Discussion Items**

- **Renovation of Parish Hall Classroom**

Work is continuing with this project.

7) **FYI**

- **Coffee Hour**

Teresa Rajaratnam spoke with us about her concern for Sunday's coffee hour. It appears that people are not signing up. She suggested possible "themed" multicultural coffee hour. Other suggestions were to inform the congregation that it can be a simple offering and that help with the making of the coffee would be provided. A signup sheet was passed around.

8) **Closing Prayer** – Steve Oki

Meeting Adjourned at 7:20PM

Next Regular Vestry Meeting – November 15, 2023 @ 6:30

Submitted by Kris Manning