



# Saint Timothy's Episcopal Church

Dear fellow parishioner,

Let me begin by thanking you for your continued support of St. Timothy's, through your gifts of time, your prayers, and with your financial resources.

In our continuing effort to ensure that key foundational elements are in place as we move toward the calling of our new rector, we are working to ensure that our Endowment Fund / Legacy Society is in the front and center of those efforts. Unlike your annual pledge, a contribution to the Endowment Fund is usually made through your estate, taking effect only upon your death, although a contribution can be made at any time. Established in 2001 to ensure the long-term financial health of St. Timothy's, we are pleased to tell you that the Endowment Fund now has a substantial balance in liquid funds and a growing list of contributions which parishioners have made by including the Parish in their estate plans.

From time to time, it is prudent for us to reach out to you regarding the latter, both as a reminder that the opportunity exists to provide such support, as well as to touch base with you regarding your related estate plans. We know that financial plans are always very private and subject to change as our personal situations evolve.

*With that in mind, we are hoping that you will help us update our records as it relates to St. Timothy's and your estate plans – please know that this information is treated with the utmost confidentiality.*

We ask that you take a couple of minutes now and help us ensure that we have current information. If it is more convenient for you to complete the following online, we've posted a fillable form version of this letter on the parish web site under "Giving>Endowment Fund", allowing you to email it back directly to our parish Treasurer at [treasurer@SaintTimothysDanville.org](mailto:treasurer@SaintTimothysDanville.org). Alternatively, please feel free to simply respond below by marking the appropriate boxes (and make notes in related sections) and either mail it in the enclosed confidential envelope, or drop it off on your next visit.

I've included our Endowment Fund & Legacy Society brochure, as well as a Q & A, which includes additional information and answers to frequently asked questions about the Fund. Our Diocesan Planned Giving Officer, Amanda Kiernan Martin, is also available to meet with you personally to answer any questions you may have. (415 869-7812, [amandak@diocal.org](mailto:amandak@diocal.org)) Thank you again for your willingness to help St. Timothy's thrive in our mission and ministry, for today, and for *many days to come!*

Sincerely and with love,  
Sally Jess, Endowment Committee Chairperson

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Name: \_\_\_\_\_

Phone and/or email: \_\_\_\_\_

I have already included St Timothy's in my estate planning

- My gift will be in the form of \_\_\_\_\_ (Examples: "A cash/securities bequest included in my will/trust", "St. Tim's is listed as a beneficiary on my IRA", etc.)
- I would / I would not like to be recognized as a member of the Legacy Society. (see details in the attached brochure)

I would like more information regarding the St. Timothy's Legacy Society / Endowment Fund. Please have someone from our Endowment Committee contact me.