

**Saint Timothy's Episcopal Church Vestry Meeting Minutes
Draft 1
Wednesday, December 20, 2023**

SUMMARY:

MOTION: The Vestry unanimously approved the November Vestry meeting minutes, the reports and documents submitted by the treasurer, and several submitted rector and commission reports submitted prior to the meeting.

MOTION: The Vestry unanimously approved the Housing Resolutions for clergy.

Attendees: Rev. Todd Bryant, Steve Oki, Charlie Wills, and Ade Adekunle, Rev. Susan Geissler-O'Neil, Karen Anderson, Dick Firth, Cathy Wickboldt, Liz Knape, Taiwo Ojetayo and Kris Manning,

Absent: Gabel Chong-Horsley, Teresa Rajaratnam, Cecilia Oduwole,

Call to Order: The meeting was called to order at 6:35PM @ Grace House

1) **Opening Prayer** – Pastor Todd

Pastor Todd prayed for the concerns and thanksgivings voiced by the vestry members.

2) **Review and Confirmation of Agenda** The revised agenda was approved.

3) **Introduction of Guests** – There were no guests at the meeting.

4) **Recurring Action Items** – Minutes, Treasurer's, Rector's, and Commission Reports

a) Approve minutes from the November 15thth Vestry meeting.

b) **Treasurers** Report, Balance Sheet, and P&L through November 30, 2023

c) **Commission and other reports**

- Rector
- Administration
- Communications
- Property

MOTION: It was moved by Cathy Wickboldt, seconded by Karen Anderson, and passed unanimously to approve the November Vestry meeting minutes, the reports and documents submitted by the treasurer and several submitted rector and commission reports submitted prior to the meeting.

5) **Non-Recurring Action Items**

- Housing Allowance Resolutions

MOTION: It was moved Kris Manning, seconded by Karen Anderson, and passed unanimously to approve the Housing Resolutions for clergy.

6) **Discussion Items**

- 2024 Budget Outlook

Dick presented the 2024 Budget Outlook for preliminary discussion.

7) **FYI**

- Safe Church

Safe Church requires training, background checks and fingerprint scan for members that hold positions or are involved in groups that help support the operations of the church. Diocesan in-person training will be available at St. Timothy's on Jan 28th.

- January's Meeting will be pushed back to the 24th at 6:30 in Grace House

8) **Closing Prayer** – Liz Knape

Meeting Adjourned at 7:30PM

Next Regular Vestry Meeting –January 24, 2024 @ 6:30

Submitted by Kris Manning