

**SAINT TIMOTHY'S EPISCOPAL CHURCH VESTRY MEETING MINUTES – FINAL**  
**Tuesday, April 9, 2019 - Grace House Conference Room**

Update Date: 4/13/2019

**SUMMARY:**

**MOTIONS:**

The following reports submitted prior to the meeting were approved: 1) minutes of the March vestry meeting, 2) rector's report, 3) treasurer's report, 4) balance sheet through 31 March 2019, 5) P&L report through 31 March 2019, Outreach Commission, and Pastoral Care.

**ACTION ITEMS:**

There were no new action items from the April Meeting

**Attendees:** Rev. Todd Bryant, Linda Clark, Kari Doolittle, Dick Firth, Allison Fletcher, Rev. Susan Geissler-O'Neil, Steve Hedden, Alison Hill, Tom Linari, Neal Matsunaga, Trudy McMahon, Lisa Perry, Sally Shea Potts

**Absent:** Nancy Arroyoavila, Cathy Hager, Mike Olden,

1. Opening Prayer – Pastor Todd – Palm Sunday reading from Luke about Jesus entry into Jerusalem
2. Review and Confirm Agenda
3. Introduction of Guests – there were no guests at the meeting
4. Action Items from previous vestry meeting
  - a. SALLY: Set up Sign-Up Genius page for locking up church on Sundays - DONE  
As of 4/13/2018, only the following dates do NOT have someone signed up: 7/14, 8/4, 8/25, 9/15, 9/22, 10/13, 11/3, 11/10, 11/17, 12/1, 12/15, 12/22
  - b. VESTRY: Sign-up for 2 coffee hours/ year – as of 4/13, the following coffee hours are un-hosted: 4/28, 5/12, 5/19, 5/26, 6/9, 6/30
  - c. SALLY: Send information on where to sign up for coffee hour - DONE
  - e. FELLOWSHIP: (TrudyM, MikeO) Easter Coffee hours – Jim & Renie Pope will host Easter Coffee hours
  - f. Allocation of \$7000 from the 2019 budget – tabled until the May meeting.
5. Recurring Action Items – Approve Minutes, Treasurer's, Rector's, and Commission Reports
  - a. Approve minutes from the January 16, 2019 vestry meeting
  - b. Treasurers Report, Balance Sheet 31 March 2019, P&L through 31 March 2019
  - c. Rector's Report
  - d. Pastoral Care Report
  - e. Outreach Commission

The minutes of the March Vestry meeting, the treasurer's reports, the rector's report and the submitted commission reports were approved as submitted

6. Discussion Items

Status of our financial stewardship (Neal Matsunaga)

Neal summarized the current gap between the budgeted income and the received pledges both before and after an adjustment for the pledges that have already been paid for the entire year (22 pledges). At the current rate, the income may lag expenditures by \$40,000 at the end of the year.

The consensus was to share a very simple version of the problem with the congregation after Easter. Material from Neal's presentation are appended after his Treasurer's report below.

8. FYI

- a. **VBS** – June 3 – 7, 2019 – Mark Spaulding is allowing us to use his Zootopia program.
- b. **Parish Administrator** - Todd announced that he has hired a new parish administrator. Diana Alfonso will be working Monday – Thursday – 9:30 – 4:00 pm.
- c. **Rectory / Ackerman Property bathroom renovation** project - Tom Linari — 3 bids for Ackerman rehabilitation have been received and one was accepted. The contractor will be able to start within the next month. Brooks – used to be a parishioner.
- d. **Lock-up sign-ups** are progressing . Kari Doolittle lives across the street and can come lock up if someone forgets.
- e. St. Timothy's will be a **voting** place from now on (Kari Doolittle)
- f. **Administration**: Kari is still working with Comcast on improving our service.
- g. **Coffee Hour**: Pastor Todd suggests moving coffee hour from the parish hall to Overby Conference Room next fall.

9. Closing Prayer – Trudy Macmillan gave the closing prayer

**Next Tidings Deadline – Thursday, April 25, 2019**

**Next Regular Vestry Meeting –Wednesday, May 15, 2019**

## St Timothy's Calendar for Vestry as of 04/04/2019

Items in red have been added since the last vestry meeting

<b>Tuesday, April 9 - 6:30 pm</b>	<b>Vestry Meeting</b>
Wednesday, April 10 – 7:00 pm	Lent Wednesday Program – Stories of Creation
<b>Sunday, April 17 – Sunday, April 24</b>	<b>HOLY WEEK</b>
<b>Sunday, April 24</b>	<b>EASTER</b>
Saturday, April 27	NEW Ladies Tea
<b>Sunday, April 28 – 11:45 am</b>	<b>Safe Church on-site training</b>
<b>Saturday, May 4 – 5pm – 9 pm</b>	<b>Parents Night Out</b>
<b>Sunday, May 5 – 5:30 pm – 7 pm</b>	<b>Rector's Open House</b>
<b>Wednesday, May 15 - 6:30 pm</b>	<b>Vestry Meeting</b>
<b>Saturday, May 18 – 4 pm – 9 pm</b>	<b>FOTH – 2019</b>
<b>Monday – Friday, June 3 - 7</b>	<b>Vacation Bible School</b>
<b>Wednesday, June 19 - 6:30 pm</b>	<b>Vestry Meeting</b>
<b>Monday – Friday, June 24 – 28</b>	<b>Jr. High Mission Trip sleeping in Youth Ctr</b>

Submitted by Sally Shea Potts, Vestry Clerk

## **Rector's Report April 2019**

I don't have much to report this month. Being in the thick of Lent and Holy Week, it's a lot of teaching and extra services but not much share with the vestry.

*Except* - we hired Diana Alfonso and she started today, Monday April 8! Once she signs all the paperwork on the Tuesday morning of vestry meeting, I'll send out an email notification.

Thanks, Todd

# Treasurer's Report

April 9, 2019

## Financial Highlights

- 2019 budget based on 144 pledges, with additional 11 pledges received for about \$28,010 after the budget was approved.
- As of the end of March, 14 pledges were paid in full in 2018, 8 pledges have been paid in full in 2019 and 28 pledges have not made any payments yet.
- 2019 budget vs actual results, through March are:

	Budget	Actual	Difference
Pledge Income	\$152,104	\$139,084	\$(13,020)
Other Income	\$ 32,782	\$ 21,112	\$(11,670)
Expenses	\$190,902	\$188,431	\$ 2,471

Income – Pledge Income difference due to:

Current year pledges under budget due mainly to about \$22,980 from 28 pledges that have not made any payments yet in 2019.

Prior year pledges received in 2019 about \$3,100 over budget.

Other Income difference due to:

Loose plate offering about \$1,240 under budget.

Special Gifts about \$650 over budget.

Contributing income about \$13,880 under budget. Likely to be about \$50,00 under budget for the year.

Facility cost sharing about \$2,790 over budget.

Expenses – Operating expense difference is the sum of lots of overs and unders, with main ones being:

Personnel about \$1,800 under budget

Fellowship about \$1,160 under budget.

Facilities about \$1,340 under budget.

Finance about \$5,400 over budget.

Contingency about \$3,000 under budget.

## Action Items

Nothing this month

## Other Status

1. Pledge status
  - a. 22 fully paid pledges (14 prepaid in 2018 and 8 paid in full in 2019) for total of \$86,964.75.
  - b. 28 pledges have not made any payments yet on pledges totaling \$91,120.
  - c. 155 total pledges in 2019, as of the end of March, for about \$633,000. 2018 we had 171 pledges for \$668,860 (\$655,986 actually received). We experienced a decrease in the number of pledges and a decrease in dollars pledged between 2018 and 2019, compared to an increase between 2017 to 2018. This should be an item for serious

review by the Stewardship committee and Vestry and calls for immediate action to reverse this trend and improve giving for 2020.

2. Parochial Report

a. Two changes made to report after vestry meeting:

Line 22 – Total Church School Students enrolled changed from 49 to 20

Line 24 – Number of Adults changed from 20 to 49

Neal Matsunaga

### **ANALYSIS OF 2019 PLEDGE INCOME**

	Full amt	25% Accrued	Budget	Diff
Jan-Mar pledge income received	\$204,308	\$204,308		
14 pledges prepaid in 2018	\$41,126	(\$30,844)		
8 pledges paid in full in 2019	\$45,839	(\$34,380)		
Adjusted Income		\$139,084	152,104	(13,020)

### **INFORMATION TO HELP EVALUATE INCOME FIGURE**

28 pledges no payment yet	\$91,920	\$22,980	9,960
11 additional 2019 pledges	\$28,010	\$7,000	

### **INFORMATION TO REMEMBER**

Contributing Income includes 22 2018 pledges	\$42,000
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*Information presented by Neal Matsunaga, Treasurer at the 4/9/2019 Vestry Meeting*

## Saint Timothy's Episcopal Church

## Balance Sheet

04/04/19

As of March 31, 2019

Accrual Basis

	Mar 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10001 - Heritage Checking	35,694.88
10002 - Heritage Savings	127,996.64
17103 - Schwab	289,761.90
17104 - TD Ameritrade	313,388.87
Total Checking/Savings	766,842.29
Total Current Assets	766,842.29
Fixed Assets	
18000 - Fixed Assets	
18001 - Bell Tower	64,000.00
18002 - Church Building	206,463.00
18003 - Education Wing	29,133.00
18004 - Equipment	94,354.00
18005 - Furniture	283.00
18006 - Grace House & Columbarium	1,800,000.00
18007 - Land	12,000.00
18008 - Land Improvements	62,854.00
18009 - Parish Hall	117,630.00
18010 - Ackerman Property	580,850.00
Total 18000 - Fixed Assets	2,967,567.00
Total Fixed Assets	2,967,567.00
Other Assets	
17101 - SSGA Endowment Fund	310,528.78
17102 - SSGA Endowment Gain/Loss	134,976.91
Total Other Assets	445,505.69
<b>TOTAL ASSETS</b>	<b>4,179,914.98</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21010 - Endowment Gifts Pending	36,966.94
Total Other Current Liabilities	36,966.94
Total Current Liabilities	36,966.94
Total Liabilities	36,966.94
Equity	
31300 - Perm. Restricted Net Assets	
31501 - SSGA Endowment Fund	310,528.78
31503 - Fixed Assets	2,967,567.00
Total 31300 - Perm. Restricted Net Assets	3,278,095.78
31500 - Temp. Restricted Net Assets	
31504 - SSGA Endowment Gain/(Loss)	134,976.91
31510 - Program	390,543.34
31520 - Outreach	51,212.88
Total 31500 - Temp. Restricted Net Assets	576,733.13
32000 - Unrestricted Net Assets	235,403.09
Net Income	52,716.04
Total Equity	4,142,948.04
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,179,914.98</b>



**Saint Timothy's Episcopal Church  
Profit & Loss Budget vs. Actual**

04/02/19

Actual Back

January through March 2019

	Jan - Mar 19	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
41000 - Donations				
41000 - Pledge Income				
41120 - Pledged Pledges Rec'd Prior Year	41,126.49	42,751.00	-1,624.51	96.2%
41100 - Current Year Pledges	182,248.24	245,685.00	-63,436.76	28.3%
41000 - Prior Year Pledges Rec'd Late	2,982.00			
<b>Total 41000 - Pledge Income</b>	<b>226,356.73</b>	<b>288,436.00</b>	<b>-62,079.27</b>	<b>23.0%</b>
42000 - Plate Offering				
42100 - Loose Plate	1,412.85	8,000.00	-6,587.15	17.8%
42150 - Contributing Income	8,869.00	87,000.00	-78,131.00	9.7%
<b>Total 42000 - Plate Offering</b>	<b>10,271.85</b>	<b>95,000.00</b>	<b>-84,728.15</b>	<b>10.4%</b>
43000 - Special Gifts				
43100 - Operating Support	848.00			
43200 - Facilities Cost Sharing	8,969.00	24,677.00	-15,708.00	40.5%
43300 - Power Donations	832.00	2,800.00	-1,968.00	3.2%
<b>Total 43000 - Operating Support</b>	<b>10,649.00</b>	<b>27,477.00</b>	<b>-16,828.00</b>	<b>38.8%</b>
44000 - Other Income				
44100 - Church Rentals	2.29			
44200 - Amenity Sales	28.48			
44300 - Interest Income	72.32	280.00	-207.68	25.8%
44400 - Miscellaneous Income	0.00	70.00	-70.00	0.0%
<b>Total 44000 - Other Income</b>	<b>103.09</b>	<b>350.00</b>	<b>-246.91</b>	<b>29.5%</b>
<b>Total 40000 - Donations</b>	<b>226,620.17</b>	<b>736,343.00</b>	<b>-509,722.83</b>	<b>30.7%</b>
<b>Total Income</b>	<b>226,620.17</b>	<b>736,343.00</b>	<b>-509,722.83</b>	<b>30.7%</b>
<b>Gross Profit</b>	<b>226,620.17</b>	<b>736,343.00</b>	<b>-509,722.83</b>	<b>30.7%</b>
<b>Expense</b>				
51000 - Operating Expenses				
51000 - Discern Assessment	26,828.80	107,318.00	-80,489.20	25.0%
52000 - Personnel Expenses				
52100 - Clergy Compensation				
52110 - Rector	23,072.48	82,286.00	-59,213.52	25.0%
52120 - Associate Rector	18,034.28	74,527.00	-56,492.72	25.0%
52180 - Clergy Pension Provisions	8,850.33	38,110.00	-29,259.67	27.3%
52190 - Clergy Benefits & Insurance	7,862.18	28,645.00	-20,782.82	25.8%
<b>Total 52100 - Clergy Compensation</b>	<b>57,819.27</b>	<b>233,568.00</b>	<b>-175,748.73</b>	<b>25.0%</b>
52200 - Lay Staff Compensation				
52202 - Music Director	8,725.28	38,801.00	-30,075.72	25.0%
52203 - Office Manager	2,870.79	24,880.00	-22,009.21	10.5%
52210 - Office Staff/Temporary Help	1,071.70	870.00	201.70	144.3%
52230 - Bookkeeper	8,928.74	27,715.00	-18,786.26	25.0%
52250 - Childrens Assistant	520.57	2,620.00	-2,099.43	19.5%
52260 - Lay Payroll Taxes	1,428.84	7,296.00	-5,867.16	19.8%
52280 - Lay Pension Provisions	788.81	3,747.00	-2,958.19	13.8%
52280 - Pension Retirement Health's Act	1,822.38			
52280 - Lay Benefits & Insurance	189.80	1,111.00	-921.20	15.2%
<b>Total 52200 - Lay Staff Compensation</b>	<b>25,823.33</b>	<b>138,523.00</b>	<b>-112,699.67</b>	<b>23.6%</b>
52300 - Workers Compensation Insurance	870.00	325.00	545.00	200.3%
52400 - Payroll Processing Fees	227.00	3,084.00	-2,857.00	7.5%
52500 - Contractors (1099)				
52501 - Musicians				
52510 - Paid Musicians	2,100.00	10,700.00	-8,600.00	20.1%
52510 - Supply Musicians	454.50	2,300.00	-1,845.50	17.6%
<b>Total 52501 - Musicians</b>	<b>2,554.50</b>	<b>13,000.00</b>	<b>-10,445.50</b>	<b>19.7%</b>
52504 - Landscaping	8,051.00	24,210.00	-16,159.00	25.0%
52505 - Janitorial Services	7,300.00	28,800.00	-21,500.00	26.2%
<b>Total 52500 - Contractors (1099)</b>	<b>15,351.00</b>	<b>53,010.00</b>	<b>-37,659.00</b>	<b>24.5%</b>
52600 - Staff Allowances				
52601 - Continuing Education	0.00	1,300.00	-1,300.00	0.0%
52602 - Travel	52.78	800.00	-747.22	9.7%
52603 - Church Hospitality	258.22	2,100.00	-1,841.78	12.3%
52604 - Church Disciplinary Fund	185.00	1,000.00	-815.00	16.5%
<b>Total 52600 - Staff Allowances</b>	<b>475.00</b>	<b>4,800.00</b>	<b>-4,325.00</b>	<b>9.7%</b>
<b>Total 52000 - Personnel Expense</b>	<b>102,029.54</b>	<b>415,234.00</b>	<b>-313,204.46</b>	<b>24.8%</b>
53100 - Altar Guild				
53101 - Candles and Wine	818.47	2,900.00	-2,081.53	27.9%
53102 - Flower Expenses	1,248.07	3,220.00	-1,971.93	38.8%
53103 - Laundry Services	0.00	80.00	-80.00	0.0%
53100 - All Other Altar Guild Expenses	87.03	350.00	-262.97	23.2%
<b>Total 53100 - Altar Guild</b>	<b>2,143.57</b>	<b>6,650.00</b>	<b>-4,506.43</b>	<b>32.5%</b>
53200 - Music				
53200 - Music Expenses				
53210 - Professional Expense	204.28	1,300.00	-1,095.72	15.7%
53210 - Music Hospitality	0.00	300.00	-300.00	0.0%
<b>Total 53200 - Music Expenses</b>	<b>204.28</b>	<b>1,600.00</b>	<b>-1,395.72</b>	<b>11.4%</b>
53200 - Musical Equipment RSM	0.00	350.00	-350.00	0.0%
<b>Total 53200 - Music</b>	<b>204.28</b>	<b>1,950.00</b>	<b>-1,745.72</b>	<b>9.5%</b>
53300 - Christian Formation				
53301 - BFM	0.00	800.00	-800.00	0.0%
53302 - Adult Education	358.20	1,000.00	-641.80	35.9%
53303 - Lenten Series	0.00	300.00	-300.00	0.0%
<b>Total 53300 - Christian Formation</b>	<b>358.20</b>	<b>2,100.00</b>	<b>-1,741.80</b>	<b>15.6%</b>
53400 - Children & Youth Ministry				
53401 - Family Ministries	250.00	1,300.00	-1,050.00	19.2%
53402 - Youth Ministries	92.50	2,000.00	-1,907.50	4.6%
<b>Total 53400 - Children &amp; Youth Ministry</b>	<b>342.50</b>	<b>3,300.00</b>	<b>-2,957.50</b>	<b>10.4%</b>
54000 - Worship & Liturgy				
54100 - Miscellaneous Worship	48.72	500.00	-451.28	9.7%
<b>Total 54000 - Worship &amp; Liturgy</b>	<b>48.72</b>	<b>500.00</b>	<b>-451.28</b>	<b>9.7%</b>
54500 - Fellowship				
54501 - Sunday Coffee & Snacks	71.80	1,500.00	-1,428.20	4.8%
54502 - Parish Events-Commant	0.00	1,300.00	-1,300.00	0.0%
54503 - Reception Expense	53.73	1,200.00	-1,146.27	4.5%
54504 - Greeters-Welcome	0.00	100.00	-100.00	0.0%
54505 - Invites	0.00	400.00	-400.00	0.0%
54506 - Vestry Expenses	100.00	200.00	-100.00	43.5%
54508 - NTH (New Episcopal Women)	0.00	800.00	-800.00	0.0%
54509 - Coffee Hour Donations	0.00	0.00	0.00	0.0%
<b>Total 54500 - Fellowship</b>	<b>225.53</b>	<b>5,500.00</b>	<b>-5,274.47</b>	<b>4.1%</b>
55000 - Administrative				
55100 - Office Supplies	305.08	1,500.00	-1,194.92	20.3%
55101 - Paper	803.22	4,000.00	-3,196.78	18.0%
55102 - Advertising	83.42	300.00	-216.58	28.8%
55103 - Software	588.00	3,000.00	-2,412.00	23.4%
55100 - Phone & Internet	1,783.84	4,500.00	-2,716.16	28.5%
55100 - Misc Administration	250.00	800.00	-550.00	41.7%
55200 - Equipment				
55201 - Hardware	27.28	800.00	-772.72	3.4%
55202 - Copiers	5,017.84	30,000.00	-24,982.16	25.1%

**Saint Timothy's Episcopal Church  
Profit & Loss Budget vs. Actual**

04/02/19

Accrual Basis

January through March 2019

	Jan - Mar 19	Budget	% Over Budget	% of Budget
6020 - Other Equipment R&D	0.00	500.00	-500.00	0.0%
<b>Total 6020 - Equipment</b>	<b>5,545.22</b>	<b>21,300.00</b>	<b>-15,754.78</b>	<b>23.7%</b>
6030 - Postage				
60301 - Meter Postage	698.27	900.00	-201.73	70.7%
60302 - Other Postage	0.00	300.00	-300.00	0.0%
60303 - Meter Lease	772.24	2,000.00	-1,227.76	28.7%
<b>Total 6030 - Postage</b>	<b>1,470.51</b>	<b>3,200.00</b>	<b>-1,729.49</b>	<b>38.1%</b>
<b>Total 6000 - Administrative</b>	<b>9,534.39</b>	<b>27,900.00</b>	<b>-18,365.61</b>	<b>25.2%</b>
6000 - Facilities				
6010 - Campus Maintenance	9,810.73	10,000.00	-189.27	28.0%
6011 - Rectory Maintenance				
60111 - Insurance	0.00	600.00	-600.00	0.0%
60112 - Landscaping	910.00	4,000.00	-3,090.00	20.3%
60113 - Paving	495.00	1,700.00	-1,205.00	29.1%
60116 - Maintenance	1,200.00	3,000.00	-1,800.00	40.0%
<b>Total 6011 - Rectory Maintenance</b>	<b>2,605.00</b>	<b>9,300.00</b>	<b>-6,695.00</b>	<b>28.2%</b>
6012 - Services				
60121 - Elevator & Fire Alarm	2,410.10	5,000.00	-2,589.90	48.2%
60122 - Other Services	0.00	6,000.00	-6,000.00	0.0%
<b>Total 6012 - Services</b>	<b>2,410.10</b>	<b>11,000.00</b>	<b>-8,589.90</b>	<b>21.9%</b>
6013 - Facilities Supplies	917.21	3,000.00	-2,082.79	30.6%
6014 - Utilities				
60141 - BSM&C	710.85	21,000.00	-20,289.15	3.4%
60142 - Garbage	1,879.38	7,000.00	-5,120.62	27.4%
60143 - PG&E Gas	2,873.49	4,000.00	-1,126.51	63.9%
60144 - PG&E Electrical	3,220.25	12,000.00	-8,779.75	26.6%
60145 - PG&E Loan	2,027.87	6,115.00	-4,087.13	33.0%
<b>Total 6014 - Utilities</b>	<b>10,710.43</b>	<b>50,815.00</b>	<b>-40,104.57</b>	<b>20.4%</b>
<b>Total 6000 - Facilities</b>	<b>26,520.85</b>	<b>110,861.00</b>	<b>-84,340.15</b>	<b>23.9%</b>
6700 - Finance				
6705 - Responsibility	0.00	2,000.00	-2,000.00	0.0%
6710 - Security Fees	0.00	190.00	-190.00	0.0%
67101 - Banking Charges	282.15	1,800.00	-1,517.85	15.7%
67102 - Corporate Fees & Expenses	55.92	1,000.00	-944.08	5.6%
67104 - Property & Liability Insurance	14,824.00	28,700.00	-13,876.00	49.9%
67107 - Property Taxes				
67117 - Church Property Tax	0.00	5,579.00	-5,579.00	0.0%
67118 - Rectory Property Tax	513.81	1,258.00	-744.19	69.5%
<b>Total 67107 - Property Taxes</b>	<b>513.81</b>	<b>6,837.00</b>	<b>-6,323.19</b>	<b>7.8%</b>
<b>Total 6700 - Finance</b>	<b>15,685.86</b>	<b>41,301.00</b>	<b>-25,615.12</b>	<b>38.0%</b>
6800 - Budgeted Outreach				
6802 - Budgeted Outreach	3,750.00	15,000.00	-11,250.00	25.0%
6803 - Schools & InterRel Council	700.00	3,000.00	-2,300.00	23.0%
<b>Total 6800 - Budgeted Outreach</b>	<b>4,500.00</b>	<b>18,000.00</b>	<b>-13,500.00</b>	<b>25.0%</b>
6900 - Contingency				
6901 - Contingency	0.00	12,000.00	-12,000.00	0.0%
<b>Total 6900 - Contingency</b>	<b>0.00</b>	<b>12,000.00</b>	<b>-12,000.00</b>	<b>0.0%</b>
<b>Total 6000 - Operating Expenses</b>	<b>198,421.49</b>	<b>762,110.00</b>	<b>-563,688.51</b>	<b>28.7%</b>
<b>Total Expense</b>	<b>198,421.49</b>	<b>762,110.00</b>	<b>-563,688.51</b>	<b>28.7%</b>
<b>Net Ordinary Income</b>	<b>38,989.89</b>	<b>-27,797.00</b>	<b>66,786.89</b>	<b>-133.2%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
7000 - Program Accounts				
7040 - Bay Sound Triop #26				
7041 - Bay Sound Triop Income	1,150.00			
7045 - Bay Sound Triop Expense	-1,150.00			
<b>Total 7040 - Bay Sound Triop #26</b>	<b>0.00</b>			
7050 - Parish Activities				
7051 - Parish Activities Income	170.14			
7055 - Parish Activities Expense	-550.04			
<b>Total 7050 - Parish Activities</b>	<b>-379.90</b>			
7060 - Maintenance & Improvement				
7061 - Maint & Improvement Income	23,115.00			
7065 - Maint & Improvement Expense	-3,788.93			
<b>Total 7060 - Maintenance &amp; Improvement</b>	<b>19,326.07</b>			
7100 - Vestry Retreat				
7101 - Vestry Retreat Income	310.00			
7105 - Vestry Retreat Expense	-384.78			
<b>Total 7100 - Vestry Retreat</b>	<b>-74.78</b>			
7110 - Concert Series				
7111 - Concert Series Income	3,200.00			
7115 - Concert Series Expense	-4,500.10			
<b>Total 7110 - Concert Series</b>	<b>-1,300.10</b>			
7140 - Columbarium				
7141 - Columbarium Income	600.00			
7145 - Columbarium Expense	-37.84			
<b>Total 7140 - Columbarium</b>	<b>562.16</b>			
7150 - Ackerman				
7155 - Ackerman Expenses	-7,108.87			
<b>Total 7150 - Ackerman</b>	<b>-7,108.87</b>			
7190 - New Episcopal Women (NEW)				
7191 - NEW Income	100.00			
<b>Total 7190 - New Episcopal Women (NEW)</b>	<b>100.00</b>			
7200 - Men's Group				
7201 - Men's Group Income	338.00			
7205 - Men's Group Expense	-292.30			
<b>Total 7200 - Men's Group</b>	<b>45.70</b>			
<b>Total 7000 - Program Accounts</b>	<b>11,343.50</b>			
8000 - Outreach Accounts				
8010 - Adopt-a-Bike Program				
8011 - Adopt-a-Bike Program Income	800.00			
8015 - Adopt-a-Bike Program Expense	-1,208.00			
<b>Total 8010 - Adopt-a-Bike Program</b>	<b>-408.00</b>			
8020 - Christmas Bases				
8025 - Christmas Bases Disbursements	-600.00			
<b>Total 8020 - Christmas Bases</b>	<b>-600.00</b>			
8040 - Fruits of the Harvest				
8042 - General Donations	100.00			
<b>Total 8040 - Fruits of the Harvest</b>	<b>100.00</b>			
8100 - Trinity Center				

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### Saint Timothy's Episcopal Church Profit & Loss Budget vs. Actual

Accrual Basis

January through March 2019

	Jan - Mar 19	Budget	\$ Over Budget	% of Budget
00101 - Trinity Center Donations	1,500.00			
00105 - Trinity Center Disbursements	-110.42			
<b>Total 00100 - Trinity Center</b>	<b>1,389.58</b>			
00110 - Wider Nights				
00111 - Wider Nights Income	840.00			
00115 - Wider Nights Expense	-1,194.92			
<b>Total 00110 - Wider Nights</b>	<b>-354.92</b>			
00600 - Other Outreach				
00601 - Other Outreach Donations	4,500.00			
<b>Total 00600 - Other Outreach</b>	<b>4,500.00</b>			
<b>Total 00000 - Outreach Accounts</b>	<b>4,426.61</b>			
<b>Total Other Income</b>	<b>15,172.11</b>			
<b>Other Expense</b>				
100000 - Ask My Accountant	44.75			
<b>Total Other Expense</b>	<b>44.75</b>			
<b>Net Other Income</b>	<b>15,127.36</b>			
<b>Net Income</b>	<b>\$2,716.04</b>	<b>-37,797.96</b>	<b>\$2,681.24</b>	<b>-128.8%</b>

## OUTREACH REPORT APRIL 2019

Submitted by Alison Hill  
APRIL 5<sup>th</sup>, 2019

### **FOTH Preparation and general Outreach. - Peg Miller**

All ministry badges are available for all Outreach members...Peg will have them for people this Sunday at church and will give them to Sally Potts for Palm Sunday and Easter...in preparation for FOTH. Peg will be in LA during FOTH but Tom Gorham, Executive Director, and Porter Sexton, Development Director, will represent FOTH from Options, and will sit with Patti Farris.

### **Habitat for Humanity \_ Dave Kutrosky**

We have not done a project with Habitat for a few years but Karen from Habitat will be my guest at this year's FOTH so she can see the annual fundraiser for the St. Tim's Outreach team.

### **Winter Nights Shelter Follow-up - Joann Oliver**

After our donations this year for the Winter Night's Shelter we had enough money left over to purchase gas cards, a six person Coleman replacement tent and some sheets. The gas cards are particularly important because several of the families have cars as well as jobs and we are not close to public transportation.

### **Trinity Center Evening Program - Steve Mason**

2018-2019 Statistics:

People served: 53

Average nightly attendance: 22

Housing successes: 14\*

Employment successes: 8\*\*

\*Housing successes are defined as people who found ways to sleep indoors after the end of the Evening Program.

\*\*Employment successes are defined as people who either found work during the 2018-2019 Evening Program or were able to stay employed with the support services offered by the Evening Program.

### **Some Evening Program 2018-2019 Member Stories:**

- Mom and adult daughter members spent weeknights at Evening Program and weekends with a local relative while they worked on a plan to reunite with husband and father in Oregon where they have arranged to be housed and employed.
- Member with disability has moved into a group home and has made progress in improving relationships with family members.
- Member is working with legal aid to clear up past debts and is searching for housing. This member has been supported by Trinity Center in her efforts to keep the job that they have had for the past 14 years. There is a real possibility of family reunification for this member.

- Member plans to stay connected to Trinity Center during the day and sleep at the Concord Shelter at night, working with the housing navigator there.
- Member who never gave up, diligently and actively searched for a car, a job, and housing, has achieved one of those goals - Housing!
- Member is entering a group home, working on his wellness plan. His future looks brighter now that it has in a long while. He is utilizing TC and wrap around resources very successfully.
- Member was able to keep his employment with the help of Evening Program staff and is working toward a brighter future. English is not his first language, so he struggles with communication. But he is cheerful and optimistic.

OUR SUPPORT MAKES A DIFFERENCE !

## Report on Pastoral Care

April 9, 2019

Principal activities this past month have been reviewing past pastoral care reports and holding 8-10 listening sessions with various parishioners actively involved in pastoral care ministries. Included have been conversations with those involved in Stephen Ministry, LEVs and ministries in prayer and healing as well as with Pastor Todd and Pastor Susan.

While I have several conversations still to come, these common themes are emerging:

A strength of our community is we are blessed with many loving members who care deeply about fellow parishioners in need.

I heard repeatedly how grateful parish members have been when they receive even a simple note or phone call. Clearly, our members respond warmly to being connected to one another: and

There is a common desire to expand the activities and impact of our lay parish care ministries to make these connections. No recommendations yet as to what if any steps we might take to do so.

Trudy Macmillan